

## **ACC Meets Bookings Policy**

This applies to monthly meets programme organised by Meets Sec but does not apply to camping trips or the Scottish meet.

- 1) Takes place on the Monday night preceding each meet in the Broad Leys pub, Aylesbury from 9pm onwards. Bookings done by the Meets Sec and Treasurer or a delegated committee member.
- 2) Please come to the pub in person arriving no later than 9.30pm. If arriving after 9.30pm then contact the meets sec directly to let him know your pre-meet info or arrange a proxy to do this on your behalf.
- 3) If not able to make the pub email or phone the meets sec by 6pm on Mon night at the latest with your relevant pre-meet info. An email or phone call will be taken as confirmation that you are coming and agree to pay the hut fees. It will not give you priority as to a definite place in the hut and this will still be sorted out on the night.
- 4) Essential pre-meet information to tell the meets sec, whether you are able to make the pub or not, is:
  - that you want to come and if it is for the whole or part of the meet,
  - time of departure on Friday
  - whether you are taking your own car
  - how many passengers you can take
  - if you would rather be driven
- 5) It is imperative each member, where possible, tries to attend the booking night in person in order to help with the sorting out of lift shares so that the committee members do not have to make numerous phone calls from the pub.
- 6) Cheques and cash for the booking fees must be paid on the booking night and are non-returnable. If not able to attend on Mon night it is your responsibility to either get someone else to pay for you or post the money to the treasurer prior to the meet.
- 7) Refunds on hut fees cannot be given as the club is charged a set amount per hut and would lose revenue if members cancel regularly.
- 8) In order to be fair to everyone any outstanding fees for prior meets must be paid before bookings will be accepted for future meets.
- 9) In the rare event the hut is overbooked volunteers for camping will be asked for. It is the responsibility of these members to book the campsite themselves but the club will help with suggestions of suitable campsites/alternative accommodation. A rota for camping will be used to ensure it is not always the same people who camp.